



Winscombe Primary School

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Executive Headteacher: Mrs Lorna Richardson

21st March 2024

Dear Parents/Carers

Today we will be sending out a letter (paper copy and email version also) to inform you which After School and Lunchtime Extra Curricular Clubs are available for your children. These will start in the week commencing Monday 22nd April.

The arrangements for booking in to the clubs will be different this time, as you will need to book a slot on ParentPay for your child for their chosen club(s). We will not be accepting bookings via phone, email or visits to the office.

There are some things to bear in mind, as we get used to this new way of allocating clubs:

- The clubs will be available to book from 4pm on Friday 22nd March 2024.
- Dates the clubs will run, timings etc, will all be on ParentPay, for your information.
- When booking for Hockey, Football and Street Cheer, you will need to make payment in the usual way on ParentPay. Street Cheer has been split into 2 separate groups, one for KS1 (Term 5) and one for KS2 (Term 6).
- When booking for Drama and Little Kickers, you will need to book a place on ParentPay, but payment will be arranged at a later time, direct with the club provider. NB, when booking these clubs, you will see it says Free of Charge, but this is because payment is not being made on ParentPay, but instead direct to the club provider.
- When booking for Reading, Lego or Spanish (staff run) you will need to book as with the other clubs, but no payment will be required as this club is free of charge.
- Reading and Lego clubs will be split into 2 groups, one for Term 5 and one for Term 6, the dates will show on parentpay.
- Once the available slots for a particular club are full, the option to book will not be available.
- Please note there will be no written confirmation.

I hope the above helps you to understand the new process, and we hope that it will work smoothly. We feel that this is a fair way to allocate the clubs, i.e you are all aware in advance of when the option to book is available and it is scheduled for the weekend, when we hope the majority of you will be at home.

Kind regards
Winscombe School Office



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